

Survey Privacy Notice for: Aged under 40? Help stop Covid-19 In Greater Manchester

Introduction

The Greater Manchester Combined Authority (GMCA) is made up of the ten Greater Manchester councils, the Greater Manchester Fire and Rescue Service, and the Mayor of Greater Manchester. We work with other local services, businesses, communities and other partners to improve the city-region.

In recent weeks we have seen increasing numbers of new cases of COVID-19 in many areas of Greater Manchester.

This has included a significant shift in the age profiles of people getting infected – with more under 40s affected than we have seen before.

In response to this, we are rapidly introducing a dedicated COVID-19 campaign targeting under 40s (in three age ranges – mid-teens, 18-25 year olds and 26s-39s).

This survey is intended to help inform the campaign's key themes and approaches by exploring the attitudes of under 40s and the various impacts of coronavirus on their lives.

What information do we collect and why?

The survey will ask you some questions about your experiences of and attitudes towards coronavirus, as well as the communications channels you most frequently engage with.

The personal information we process and collect will be provided to us directly by yourself. We will collect the following information in order to ensure we hear from a representative selection of Greater Manchester communities, and to ensure any policy decisions or interventions are based on the needs of different communities:

- Age groups (i.e. 14 and under, 15-19, 20-24 etc)
- Future plans for Sep 2020 (i.e. what your plans are for education, employment etc)
- The local authority area you live in
- Your ethnicity

We are asking for this as we want to make sure we hear from Greater Manchester's diverse communities, and also to ensure any policy decisions or interventions are based on the needs of different communities.

How we ensure the security of your data

The GMCA is committed to the security of the information we collect and we use reasonable measures to prevent unauthorised access to that information. We are required to demonstrate that our solutions meet the required levels of personal, procedural, policy, data and technical security. We will only process personal information for the purposes it has been collected or subsequently authorised.

This survey is hosted on a software called Citizen Space, which is provided by Delib. The security measures, firewall, access control and administration privileges for the Delib service have been reviewed and accepted by the GMCA. We also have a contract in place with

Delib, which states the services they must provide. If you wish to know more information regarding Delib's privacy please click on the below link for a copy of their privacy notice.

https://www.delib.net/legal/privacy_notice

The data from this survey will not be transferred to any other third party for processing.

How long is the information kept for?

Your information will be securely stored on Citizens Space and kept until the campaign has ended or 12 months from the point of data collection, whichever is earlier.

Legal basis for processing

As the GMCA has legal responsibilities for the wellbeing of Greater Manchester residents, the legal basis for undertaking and using the data from this survey will be:

- **GDPR Article 6(1)(e):** the processing is necessary for the performance of its official tasks carried out in the public interest in providing and managing a health service

And for the more sensitive data:

- **GDPR Article 9(2)(g):** the processing is necessary for reasons of substantial public interest

Who we will share your data with

The information collected as part of this survey will only be used by the GMCA. An anonymised report may be shared with our campaign partners, however this won't contain any personal data.

Campaign partners:

- TFGM (Transport for Greater Manchester)
- GMHSCP (Greater Manchester Health and Social Care Partnership)
- MCC (Manchester City Council)

Your rights as a data subject

The GDPR gives you the following rights over your information:

- **Your right to get copies of your information**
You have the right to ask for a copy of any information about you that is used.
- **Your right to get your information corrected**
You have the right to ask for any information held about you that you think is inaccurate to be changed.
- **Your right to limit how your information is used**

You have the right to ask for the use of any information held about you to be restricted. For example, you can ask this where you think the information GMCA is using is inaccurate.

- **Your right to object to your information being used**

You can ask for any information held about you not to be used. This is not an absolute right and GMCA may need to continue to use your information. We will tell you why if this is the case.

- **Your right to get your information deleted**

You can ask for any information held about you to be deleted. This is not an absolute right and GMCA may need to continue to use your information. We will tell you why if this is the case.

For more information on the GDPR and your rights, please visit the ICO website.

To find out what information we hold about you, you need to make a Subject Access Request in writing. If you wish to exercise any of your other information rights please contact us on OfficeOfDPO@greatermanchester-ca.gov.uk

If you are not satisfied with the response from us you can complain to the Information Commissioner's Office. For further details on this and your information rights please visit the Information Commissioner's Website.

Data Protection Officer (DPO)

The GMCA is required by law to have a DPO. The DPO has a number of duties, including:

- Monitoring the organisations compliance with data protection law;
- Providing expert advice and guidance on data protection;
- Acting as the point of contact for data subjects; and,
- Co-operating and consulting with the Information Commissioner's Office (see 'Complaints' below).

The GMCA's Data Protection Officer can be contacted by email at OfficeOfDPO@greatermanchester-ca.gov.uk