

## Privacy Notice for Greater Manchester Independent Inequalities Commission (January 2021)

<b>Data controller:</b>	Greater Manchester Combined Authority, Churchgate House, 56 Oxford Street, Manchester M1 6EU
<b>ICO registration reference:</b>	Z5119967
<b>Customer enquiries contact details:</b>	<a href="mailto:officeofdpo@greatermanchester-ca.gov.uk">officeofdpo@greatermanchester-ca.gov.uk</a>
<b>Data Protection Officer:</b>	Phillipa Nazari, Greater Manchester Combined Authority

### 1. Who we are

The Greater Manchester Combined Authority (GMCA) is made up of the ten Greater Manchester councils, the Greater Manchester Fire and Rescue Service, and the Mayor of Greater Manchester. We work with other local services, businesses, communities and other partners to improve the city-region.

### 2. Summary of the survey

The GM Independent Inequalities Commission was set up to explore the root causes and drivers of inequality and offer solutions to tackle these issues across Greater Manchester. With a diverse membership of eminent thinkers and doers, the Commission will draw upon evidence of the existing and emerging inequalities in the city-region and make specific, hard-hitting and deliverable recommendations for action to improve the lives of residents across Greater Manchester.

The Commission will release its final report in March 2021. To inform its recommendations we are keen to hear from anyone with an interest in building a more equal Greater Manchester, particularly those working with marginalised groups or with direct lived experience of intersecting inequalities.

The Commission's approach so far is to focus on underlying causes of multiple types of inequality - looking in particular at how inequalities in power and resources (for instance, differing levels of wealth, access to good jobs and services, or voice in decisions that affect us) drive inequalities in health and wellbeing outcomes. We are interested in how these issues intersect with inequalities of identity (i.e. based on race, gender, class, disability and sexual orientation), and how they play out spatially across GM. We are also interested in overarching questions about how GM's structures and processes would need to change to prioritise reducing inequalities. Throughout, our focus is on identifying practical solutions and concrete actions - both to mitigate the unequal impacts of the pandemic in the short term, and to build a more equal GM for the long term.

This survey aims to hear back and gather insight from the people of Greater Manchester on how they might tackle the inequalities which exist in our communities. This information will be used to inform the Commission's recommendations.

### **3. What information we will collect from you (the purpose and legal basis for processing information)**

The survey will ask you some questions about the views of GM citizens on how they would tackle the inequalities which exist in the city region.

We will collect the following information in order to ensure we hear from a representative selection of Greater Manchester communities, and to ensure any policy decisions or interventions are based on the needs of different communities:

- The local authority area you live in
- Your age bracket
- Your ethnicity
- Your religion
- Your gender identity
- Whether you identify as trans/transgender
- Your sexuality
- Whether you have a disability

We are not asking for people's names and will not be contacting them back with follow up questions. Instead, we will be publishing a summary of the responses and a report on how these affected the final report published by the Commission.

We are asking for this as we want to make sure we hear from Greater Manchester's diverse communities, and also to ensure any policy decisions or interventions are based on the needs of different communities.

As the GMCA has legal responsibilities for the wellbeing of Greater Manchester residents, the legal basis for undertaking this survey and using the survey data will be:

- Article 6 1(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller

And for the more sensitive data:

- Article 9 2(g) processing is necessary for reasons of substantial public interest

### **4. How we ensure the appropriate security and use of your data**

The GMCA is committed to the security of the information we collect about you and we use reasonable measures to prevent unauthorised access, loss or destruction of your information. We are required to demonstrate that our solutions meet the required levels of personal, procedural, policy, data and technical security. We will only process personal information for the purposes it has been collected or subsequently authorised in law.

This survey is hosted on software called Citizen Space, which is provided by [Delib](#). The security measures, firewall, access control and administration privileges for the Delib service have been reviewed and accepted by the GMCA. We also have a contract in place with Delib, which states the standard of services they must provide.

The data from this survey will not be transferred to any other third party for processing.

### **5. Information retention**

The GMCA will keep your information for three years from the point at which the survey closes. We may keep your information in an anonymised format after this time for statistical purposes and in these cases, all personal information will be removed.

## **6. Transferring data**

All data collected as part of this survey will remain in the UK.

## **7. Data sharing**

The information collected as part of this survey will only be used by the GMCA for the purposes explained above.

## **8. What rights do individuals have?**

Data Protection Law provides you with rights with regards our processing of your personal data.

Your rights include:

- Your right of access - You have the right to ask us for copies of your personal information.
- Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.
- Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.
- Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.
- Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

If you wish to exercise any of your rights , please contact us at:

Email: [officeofdpo@greatermanchester-ca.gov.uk](mailto:officeofdpo@greatermanchester-ca.gov.uk)

Post: Office of the DPO GMCA, Churchgate House, 56 Oxford Street, Manchester, M1 6EU

## **9. I am not happy with how you have processed my personal data how can I make a complaint?**

If you are not satisfied with how the GMCA is using the information we hold about you please contact our Data Protection Officer by emailing [officeofdpo@greatermanchester-ca.gov.uk](mailto:officeofdpo@greatermanchester-ca.gov.uk).

If you are still not satisfied with the GMCA's response to any request to exercise your individual rights or if you believe that the GMCA is not processing your personal data in accordance with the law, you can contact the Information Commissioners' Office:

Post: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF

Telephone: 0303 123 1113

<https://ico.org.uk/>